

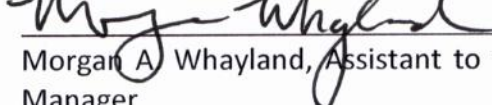


To the Honorable Council  
City of Norfolk, Virginia

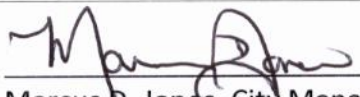
November 17, 2015

From: Mechelle B. Smith  
Programs Manager/Project Director  
Norfolk Criminal Justice Services

**Subject:** Acceptance of a grant award from the Virginia Department of Criminal Justice Services to the Norfolk Criminal Justice Services Agency.

Reviewed:   
Morgan A. Whayland, Assistant to the City Manager

**Ward/Superward:** Citywide

Approved:   
Marcus D. Jones, City Manager

**Item Number:** R-5

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description**

This agenda item is an ordinance to accept, appropriate and authorize the expenditure of a grant for \$14,577.00 from the Virginia Department of Criminal Justices Services ("VDCJS") for Norfolk Criminal Justice Services ("NCJS") Agency. This represents additional VDCJS grant funds to Ordinance 46,033 adopted by Council on August 25, 2015 in the amount of \$1,170,308.00.

IV. **Analysis**

This grant award supports the FY 2016 compensation increases (2%) for nineteen (19) full-time NCJS staff members.

V. **Financial Impact**

This total grant award from the VDCJS is \$14,577.00. There is no cash match required for this grant.

VI. **Environmental**

N/A

**VII. Community Outreach/Notification**

Public notification for this agenda item will be conducted through the City of Norfolk's agenda notification process.

**VIII. Board/Commission Action**

The Norfolk Criminal Justice Board voted that no action is needed for noncompetitive, continual funding grants unless specified and required by the grantor.

**IX. Coordination/Outreach**

This letter and ordinance have been coordinated with the City Attorney's Office.

Supporting Material from the City Attorney's Office:

- Ordinance
- Award letter

Form and Correctness Approved

By [Signature]  
Office of the City Attorney

Contents Approved:

By [Signature]  
DEPT. Executive

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 14,577.00

2275-2-8899/8901

[Signature]  
Acting Director of Finance

Account  
10/26/15  
Date

NORFOLK, VIRGINIA

## ORDINANCE No.

AN ORDINANCE ACCEPTING ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$14,577.00 FROM THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES FOR THE NORFOLK CRIMINAL JUSTICE SERVICES (NCJS) AGENCY, APPROPRIATING THE FUNDS AND AUTHORIZING EXPENDITURE OF \$14,577.00 FOR THE PROVISION OF RAISES FOR FULL-TIME NCJS EMPLOYEES.

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WHEREAS, by Ordinance No. 46,033 adopted by Council on August 25, 2015, grant funds in the amount of \$1,170,308.00 from the Virginia Department of Criminal Justice Services for the Norfolk Criminal Justice Services Agency were accepted, appropriated and authorized for expenditure for the Norfolk Criminal Justice Services Agency; and

WHEREAS, the City has been advised that additional grant funds in the amount of \$14,577.00 have been made available to the Norfolk Criminal Justice Services Agency; now therefore

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That additional grant funds in the amount of \$14,577.00 from the Virginia Department of Criminal Justice Services for the fiscal year 2015-2016 (FY16) for the Norfolk Criminal Justice Services Agency are hereby accepted.

Section 2:- That \$14,577.00 in additional grant funds are hereby appropriated for expenditure by the Norfolk Criminal Justice Services Agency, if and when the funds are made available from the Virginia Department of Criminal Justice Services, for personnel expenses for the Norfolk Criminal Justice Services Agency employees as provided in Ordinance No. 46,033.

Section 3:- That this ordinance shall be in effect from and after its adoption.